

BOWMEN OF MELVILLE

Executive committee meeting minutes 31 July 2021 at 11:30am

1. Attendance:

Alistair Duncan, Adam Brown, Anne Busby, Brent Jackson, Kitty Drok, Natalie Duncan, Dale Jones, Cindy Baldwin, Ashley Jackson, Kevin Cottier, Jim Tunsch

2. Apologies:

Leif Beaver, Carrie-Anne Lachance, Michael Duncan, Deborah Mason

3. Secretary's report

Minutes from the previous meeting were circulated to the committee members and uploaded to the member's section of the website several weeks ago.

The website server crashed and took the email server with it so no correspondence was received or sent in the week up to 29/07/2021. Correspondence received before emails went down and after they were restored was primarily enquiries about Come 'n' Try, Beginner's Courses or memberships but otherwise spam. Nothing else to report.

4. Treasurer's report

Not provided, treasurer absent.

5. President's report

State of the club's finances

Since Cindy stepped into the president's role she has observed and heard about a lot of issues and concerns around the financial status of the club.

When the club grounds are eventually remediated by the City of Melville, with the state the finances are in at the moment, we are simply not going to be able to refresh our facilities to the level we would ideally like to.

A lot of the issues with the club finances comes from the money being spent, which is simply not being recorded in any accurate or consistent way.

The BankWest account has still not been closed and some members still pay their membership and target fees to the old account. This has happened as recently as last month.

In terms of spending, we are spending more than we are bringing in based on the treasurer's reports.

Other expenses incurred over the last year have been new laptops for committee members, new chairs, \$1,800.00 worth of club shirts (only one of which has actually been sold - many which were ordered were not paid for when they were ordered and these people have since left the club), first aid kits (x2) and defibrillators (x2). We have also recently had to buy a new freezer. Coaches honoraria are paid up to date.

Payment of target fees remains an issue. There are likely many members who are not paying their weekly fees or have not paid their lump sum fees when they renew their memberships.

Cindy does not have access to the club bank accounts online. This is a problem, Carrie obviously has access. Ashley notionally has access but has never used it, Cindy, as the president, is a signatory to the account. Cindy needs to get log in details to be able to access the accounts online. Ashley has suggested that he and Cindy go into the branch at Kardinya and get Cindy log in details for the account. Ashley will coordinate with Cindy around when this can be done.

Further discussions around the state of the financials will need to occur at the next committee meeting (after Cindy has gotten access to and been able to review and reconcile the information available for the bank accounts) at which all committee members will need to be present, after which Cindy has gotten access to and been able to review and reconcile the information available for the bank accounts.

Operating the cash register

Cindy believes it would be worth all of the committee members learning how to use and balance the cash register.

Cindy would prefer that no ordinary members use the cash register themselves.

Cindy has suggested it would be preferable that, when he is at the club, Dale coordinates when the cash register (and/or Carrie is not running the cash register) and things can and cannot be bought from the deli.

6. Other business

Wandering 3D

AA confirmed they would provide insurance for BoM as the club, for Adam as a shooter, and AA-affiliated shooters participating, but still required Adam to make sure that his own insurance for the property would cover his liability as the property owner, which Adam's insurer has refused to do.

Anne has asked whether this would impact the Western Dragon. Alan Reid has a letter from a former president of AA confirming the event would be covered by them and their insurances. We do not have a similar guarantee for Wandering.

Adam has raised whether or not this might be an issue in terms of the club's insurance at the club's grounds, the problem being that BoM is required to indemnify the City of Melville for any claims which are made against the City of Melville for something which happens at the club grounds.

Ashley will look at the AA liability insurance policy and see how it might operate in terms of a claim made against the City of Melville which we might have to indemnify them for.

In terms of steps we have taken to limit our liability, we already have warning signs up on the perimeter fence that archery is taking place, is dangerous and people should not enter as well as a sign on the target shed saying people should enter at their own risk and only then if they are affiliated with AA/AWA/BoM. It might be worth putting a disclaimer contracting out of some notional liability in the membership application form.

Long-term lease

The issue of the long-term lease has been deferred by the council again to the September council meeting. This appears to be not just BoM which is impacted, but other sporting clubs as well. It seems to be the case that the City of Melville functionaries want to present a comprehensive report to the council for consideration and that this report hasn't been finalised yet.

Sticke and Stringe

The event has now been rescheduled so as not to conflict with the Grant Greeham shoot on at WPA.

The sub-committee working on the event still needs to work out the fine details of the event and how it will be run.

Christmas dinner

Gail Gibson has been researching where we might be able to go for a Christmas dinner function but is not having much luck so far.

Cindy has suggested that we stick with the current (old) format with some slight adjustments, for example, starting earlier and in a BYO barbeque format rather than formal sit down dinner. Presentation of medals in the old format is preferred; so rather than individuals being presented their medals in bulk, we go back to presentation based on age/division/placing.

Power outage during the week

The power outage during the week caused issues with the alarm. The camera system has been rebooted but the alarm can only be activated manually at the moment (not by an app on the mobile phone for those who have it).

Adam will contact the security company which installed the security system and see whether we can reset the alarm system manually or whether they need to come out to fix it.

Grants

Brent has seen something about grants for community organisations. We've missed one opportunity for this year as we need the long term lease first but there might be another opportunity to apply for grants later in the year if we get a long-term lease.

Shirts

Dale has reported another list of personalised shirts has been filled and needs to be ordered.

Dale has asked whether we want to order white or black shirts. Costs are the same although vented shirts will cost more. He has asked what is in the bylaws around what the club uniform is specified to be.

Ashley has reported that the bylaws around the club uniform (shirt) simply refers to the uniform as being what the membership of the club may vote to accept as the uniform from time to time and a picture of that uniform is provided in the annexure. This gives us a lot of leeway for future changes without having to go through a lot of red tape.

Indoor shooting

Kevin has reported that Ken Gosper is ready for us to begin shooting indoors whenever suits us.

Fees payable are to be confirmed but will likely be \$15.00 for BoM members, \$20.00 for anyone else participating but no charge for members of the indoor complex.

Kevin has suggested we look to run monthly shoots (Ken is hesitant to run BoM shoots which might impact on his other operations on a very regular basis). Kevin has noted that a lot of people have asked for these shoots to be run as QREs. The intention is to run the shoots on the last Wednesday of every month and it is hoped that we can get up to 30 people to attend per month.

Kevin will liaise with AWA and Ken about setting this up. We are OK for judges. Kevin has done his courses and you only need one judge.

Padlock code for target shed

Needs to be changed but does not need a locksmith to change it. There is a key (which Mikey has) which can be used to change the code on the lock. We will look at doing this in the next several weeks.